

Directorate-General for Parliamentary Democracy Partnerships
Directorate for External Liaison Offices
European Parliament Liaison Office in the United Kingdom

Subscription to the European Parliament Liaison Office in the United Kingdom Electronic Newsletter

Data Protection Notice

The European Parliament Liaison Office (EPLA) in the United Kingdom processes your personal data in the context of your request to subscribe to its electronic newsletter via the website, by scanning a QR code during an event, when registering for an event or sent to EPinUK@europarl.europa.eu.

We process your personal data pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (the 'Regulation').

We provide you with the following information based on Article 15.

1) Who processes your personal data (data controller)?

- The European Parliament is acting as the controller and the entity responsible for processing is the EPLA in the UK, represented by the Head of Office.
- You can contact the controller at EPinUK@europarl.europa.eu or by post to Europe House, 32 Smith Square, SW1P 3EU, London.
- For more information on the EPLA in the UK, please consult our website: www.europarl.org.uk.

2) What is the purpose of the processing of your personal data?

- We process your personal data to establish a list of email addresses to which we send each issue of our newsletter and to customise the content of the information we send, to provide you with a more personalised experience.
- Parliament also keeps track of the opening rates of emails and other rates (i.e. click-through rate and bounce rate) for statistical and reporting purposes. This tracking is not linked to any personal data and cannot identify the email addresses from which links were opened. It is anonymous.

3) What is the legal basis for the processing?

- The lawfulness of the processing is based on Article 5(1)(d) of the Regulation: “ the data subject has given consent to the processing of his or her personal data for one or more specific purposes”.

4) What personal data do we process and where did we get your personal data?

- To ensure delivery of the newsletter to you as a subscriber, we process your:
 - First name
 - Surname
 - Email address
- To provide you with a more personalised experience (i.e. better customisation of the content of the information provided to you) we may ask for and process your:
 - Title
 - Function
 - Organisation name (if applicable)
 - Sector of activity/interest, and
 - Profession

5) For how long will your personal data be stored?

- We will store your personal data until you unsubscribe from the mailing list.
- To cancel your subscription you can either:
 - write to the functional mailbox specified above to ask to be unsubscribed from the mailing list; or
 - follow the unsubscribe link provided in any newsletter.
- Appropriate action is taken by the EPLO within a week of receiving the unsubscribe request.
- You will be requested to confirm your consent every 5 years. On this occasion, you will be able to confirm your consent to continue receiving newsletters or unsubscribe.

6) Will your personal data be shared with a non-EU country or international organisation?

- **No**, your personal data will not be shared with a non-EU country or international organisation.

7) Are any automated processes and/or profiling used to make decisions which could affect you?

- **No**.

8) What rights do you have?

- You have the following rights:
 - Right of access to your personal data.

- Right to rectification of your personal data.
 - If applicable, Right to erasure of your personal data.
 - If applicable, Right to restriction of processing.
 - If applicable, Right to data portability.
 - If applicable, Right to object to processing.
 - Right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
- If you would like to exercise your rights or have questions concerning the processing of your personal data, you may address them to the data controller via the functional mailbox EPinUK@europarl.europa.eu or by post, in a sealed envelope, to Europe House, 32 Smith Square, SW1P 3EU, London.
 - We will consider your request, take a decision and communicate it to you.
 - Right to lodge a complaint: If you have any remarks or complaints regarding the way we process your personal data, you can contact the European Parliament's Data Protection Officer at data-protection@europarl.europa.eu.
 - You have, in any case, the right to lodge a complaint with our supervisory authority, the [European Data Protection Supervisor](https://www.edps.europa.eu) (EDPS), by writing to edps@edps.europa.eu.